

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
April 11, 2017
7:00PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
David Feller – Excused absence
Steve Bush
Andy Valaas
Carl Scandella

Staff: Anastasiya Warhol – Town Clerk Treasurer
Austen Wilcox – Town Deputy Clerk
Mona Green – Town Planner

Guests: Park Board Chairman John McGlenn
Park Board Chairwoman Kathy Smith
Art Whittlesey – Town resident
Richard Smith – Town resident
Carl Stork – Town resident
David Teo - Town resident
Steve MacDonald – Town resident
David Liddle – Representing a town resident

APPEARANCES:

Art Whittlesey – 9240 NE 37th Pl.

Mr. Whittlesey believes that real estate values have been effected by the moratorium and referenced a recent sale that he explained fell through because of it.

Richard Smith – 3829 95th Ave NE.

Mr. Smith expressed his concerns around the moratorium and how it could have an effect on his home sale and life savings.

Carl Stork – 4450 95th Ave NE

Mr. Stork stated his findings from attending a Clyde Hill council meeting regarding traffic reducing measures throughout their city. Mr. Stork gave a recap of some of these

measures. Mr. Stork expressed that he believes the points communities should be involved in the traffic reduction considerations with City of Clyde Hill.

David Liddle – representing Yarrow Point resident, Carol Purvis at 3801 95th Ave NE. Mr. Liddle has questions regarding street access along 38th Street and is requesting information from the Council. Mayor Cahill suggested setting up a meeting with the Town Planner to discuss in further detail.

David Teo – 9114 NE 32nd St.

Mr. Teo explained that he completed a Pre-Application Conference in April of 2016 and was a few weeks away from submitting a complete building permit submittal. A moratorium would place a hardship on the submittal due to the zoning of his lot. Mr. Teo forwarded a letter expressing his situation to the Mayor and Council. Mayor Cahill specified additional opportunities for Mr. Teo to express input to the Council.

Steve MacDonald – 3847 94th Ave NE.

Mr. MacDonald is representing his mom, Marjorie MacDonald, and is requesting the Council reconsider the moratorium as it could have a negative influence on the future sale of his mother's home.

MINUTES:

MOTION: Councilmember Valaas moved to add discussion of moratorium *Ordinance No. 675* to the agenda. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Valaas moved to approve the regular minutes of March 14, 2017 as presented. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Valaas moved to approve the Special Meeting Minutes of March 29, 2017 as presented. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; March
- Payroll, Tax, & Benefits Registers; March
- Town Engineer Invoice; March
- Building Official Invoice; March

The Mayor and Council discussed the charge of having two hazardous trees removed in the Town's ROW along 95th street. The Mayor and Council agreed to not use tree

removal company, Kemp West, any longer due the significant cost to remove the two trees.

The Mayor and Council discussed former Town Fiscal Coordinator, John Joplin's, continual involvement of contract services for Town finances. The Council requested that his knowledge continually be transferred to the Clerk-Treasurer. Clerk-Treasurer Warhol reported that Mr. Joplin's services will be useful during the upcoming audit as the audit will be of the Mr. Joplin's tenure.

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 4/11/2017 approving payments as shown totaling \$61,339.26 plus payroll, benefits, and tax expenses of \$25,642.34. as shown on the attached payroll and benefits reports for a grand total of \$86,981.60. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.

STAFF REPORTS:

Mayor Cahill reported that City of Clyde Hill Police Chief Archer did not delegate an officer at tonight's meeting. Councilmember Bush stated the importance of police representation to be present at Council meetings to maintain continuity within the Town's community. Mayor Cahill will discuss the importance of police representation with Chief Archer.

Mayor Cahill gave a recap of recent signage that was placed within the town. The recent signage is to allow emergency vehicles to travel in areas that were not accessible to them before when cars parked in these locations.

Town Planner Green gave a recap of a recent variance appeal. The town has requested the Hearing Examiner reconsider his decision. If the Examiner does not reconsider, the Town staff will make an appeal of his decision to the Council.

Town Planner Green stated that she was approached by the King County Parks & Natural Resources Department who asked to meet with her to discuss an initiative by the County to purchase parks and open land space. The initiative will be beginning within the next 1-2 years.

Clerk-Treasurer Warhol stated that Engineer Schroeder is working with the contractor of the 41st Street paving project and that the timeline has been moved to May due to weather and further evolving project details.

Council expressed concern that Mayor Cahill was not apprised of City of Clyde Hill's proposed traffic revisions which could have impacts on Yarrow Point. Mayor Cahill will follow up with City of Clyde Hill and express the Council's concerns.

Mayor Cahill specified some upcoming bus services that will be diminishing a the "Kiss-N-Ride." The Town will consider matters of support.

REGULAR BUSINESS:

AB 17-12.5 Proceeding Discussion of Ordinance No. 675

The Mayor and Council discussed objectives and implications of the moratorium. Town Planner Green provided a suggestion that the moratorium language can be still be revised.

Town staff and legal representation will provide the Council with a draft of alternative language for the Ordinance.

Town Planner Green specified that the Planning Commission will review the language of a legal building lot at the April 24 meeting.

The Council agreed to meet in a Special Meeting on April 27 at 12:00 PM to discuss revised language of the moratorium.

Clerk-Treasurer recommended one Councilmember act as a liaison to the Planning Commission. Councilmember Valaas volunteered for the position.

AB 17-13 Purchasing Policy, for Adoption

Clerk-Treasurer Warhol explained that the inclusions of the purchasing policy have been inputted into a draft. An additional item was added designating the Clerk-Treasurer to create an MRSC vendor list.

Councilmember Bush requested that the amount of the purchase limit be increased from \$200 to \$500 for the Public Works Coordinator and Deputy Clerk.

Councilmember Bush questioned the process and authority of town consultant purchases. Consultants are not authorized to make purchases on behalf of the town.

MOTION: Councilmember moved to adopt *Purchasing Policy* as amended, thereby amending Yarrow Point Municipal Code 10.04.055 regarding Parking Zones. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

AB 17-14 Fee Resolution No. 332, for adoption

Clerk-Treasurer Warhol noted there are three proposed changes to the Fee Resolution:

1. Add plumbing permits to resolution. This new service will be available on May 1, 2017.
2. Add Technology fee, a fee to help recover the costs of digitizing permits
3. Add second level fee of \$500 for Pre-Application Conferences, an appropriate option for projects requiring only one reviewer. Currently only one fee tier exists of \$1,250.00

Councilmember Valaas pointed out some overlap of the purposed plumbing permits to mechanical permit fees. Staff will make said revisions and present an updated draft at the next council meeting.

AB 17-15 Children's Playground

Park Board Chair McGlenn gave a recap of recent Park Board discussion with Osborn Pacific Landscape Architects revolved around the design of a future playground at Town Hall. A tentative design has been drafted. Mr. McGlenn requested the input of the Council. The Council discussed specific items and costs associated with the purposed design with Mr. McGlenn and Park Board Chairwoman Kathy Smith.

Councilmember Bush had the following input:

1. Only a small portion of the residents are being targeted for the playground and recommended that a broader age range be included.
2. Further, a "safe spot barrier" needs to be included in the design. Mr. Bush expressed concerns that if a metal pole will be included, it will be very hot to the touch.
3. How much traction is there of the drift wood in the wet.

Mr. McGlenn noted Mr. Bush's observations and concerns and will bring them up to the designer for consideration.

Councilmember Scandella asked if the water pump will be connected to Bellevue Utilities and stated it needs to be safe drinking water.

Mayor Cahill stated there are many options in the purposed design for children to play on.

Councilmember Elmore views the playground as a gathering place for parents and sees it as an increased commonplace for the community.

Design option "G" is the recommendation.

The Council discussed ways of opportunity and objectives for public comment for the playground. An open house for public comment to gather feedback will take place before the next regular council meeting at 6:00 PM on May 9.

MAYOR & COUNCIL REPORTS:

Councilmember Elmore reported that she and Councilmember Scandella attended a Lifespring luncheon event. The superintendent of City of Bellevue school district believes there are more low income families in the Bellevue area than are already made known and needs to be additional funding for them. Yarrow Point Lifespring holds uses Town Hall as a collection point for clothing donations.

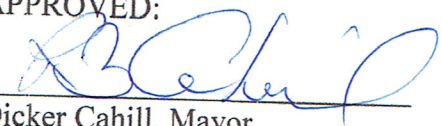
Clerk-Treasurer Warhol reported an update on the Map Your Neighborhood/Emergency Preparedness clusters. An upcoming event on June 10 will take place to introduce and prepare residents of the program.

ADJOURNMENT:

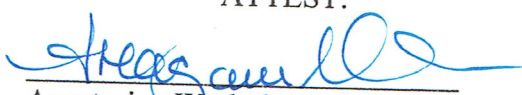
MOTION: Councilmember Valaas moved to adjourn the meeting at 9:35 pm. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:


Dicker Cahill, Mayor

ATTEST:


Anastasiya Warhol, Clerk-Treasurer

